

Filing out a DECLARATION:

CHECK TYPE OF SUIT AT THE TOP OF PAGE – can only check **ONE**

Money – recover money

Replevin – recover property (total value not to exceed \$3,500)

Rent & Eviction – recover past due rent PLUS eviction if amount not paid

Eviction – eviction only (no money)

PLAINTIFF INFORMATION

- Person filing the suit

DEFENDANT INFORMATION

- Person you are filing suit against
- Must include physical address as well as **COUNTY**
- If filing against a **BUSINESS** you must call Secretary of State (800-256-3494) to find out the registered agent/address for process

AMOUNT OF SUIT LINE 3 (DO NOT include Court Cost-will automatically be added if you win your suit)

- Jurisdictional Limit \$3,500
- NO amount in this section if suit type is Replevin or Eviction only

UNDER NUMBER 4 ON THE BLANK LINES

- Briefly describe how you determine suit amount on line #3; why you are filing suit
- **Rent & Eviction** suits – list what month, late fees, etc.
- **Replevin** – must identify item and value (serial number, color, make/model, etc.)

SIGNATURE MUST BE NOTARIZED IF NOT SIGNING DECLARATION IN FRONT OF CLERK

MUST INCLUDE COPIES OF “PROOF” or DOCUMENTATION – WHY YOU ARE FILING SUIT

- Receipts
- Written 3-day or 30-day notice AND lease
- Estimates
- Photos

\$85 COURT FILING FEE IF AGAINST ONE DEFENDANT

Payment forms: CASH, MONEY ORDER or BUSINESS CHECK
- **NO** cash on **TUESDAY** or after 4:30 pm daily

JACKSON COUNTY JUSTICE COURT
5343 JEFFERSON ST
MOSS POINT, MS 39563

(228) 769-3086 phone
(228) 769-3087 phone
(228) 769-3417 phone

NEW CIVIL FILING FEES EFFECTIVE 7/1/2022

CASH, MONEY ORDER OR BUSINESS CHECKS

NO cash on TUESDAYS OR after 4:30 pm

ONE DEFENDANT	\$85
TWO DEFENDANTS, SAME ADDRESS	\$100
TWO DEFENDANTS, DIFFERENT ADDRESSES	\$145
OUT OF STATE - CERTIFIED MAIL	
ONE DEFENDANT	\$30
TWO DEFENDANTS	\$35
GARNISHMENT	
– IN STATE EMPLOYER	\$71
– STATE EMPLOYEE	\$73
– OUT OF STATE EMPLOYER	\$16
REPLEVIN AFTER JUDGMENT	\$71
WARRANT OF REMOVAL	
– ONE DEFENDANT	\$71
– 2 DEFS (same address)	\$81
EXAMINATION JUDGMENT DEBTOR	\$71
REISSUE SUMMONS	
– ONE DEFENDANT	\$55
– TWO DEFENDANTS	\$65
SUBPOENA WITNESS (not listed as defendant)	\$55

IN THE JUSTICE COURT OF JACKSON COUNTY MISSISSIPPI

PLEASE CHECK ONE OF THE FOLLOWING:

____ Money ____ Replevin ____ Rent & Eviction ____ Eviction ____ Desertion

DECLARATION

1. The **PLAINTIFF(S)**:

Name(s): _____

Mailing Address(s): _____

City, State, Zip Code: _____

Telephone Number: _____

2. The **DEFENDANT(S)**:

Agent of Process: _____

Name(s): _____

Mailing Address(s): _____

City, State, Zip Code: _____ County _____

Address to serve summons: _____

(if different than above)

City, State, Zip: _____ County _____

Telephone Number: _____

3. The defendant(s) is indebted to the plaintiff(s) in the amount of: _____

4. State why you claim the defendant(s) owe you money. If for **Rent** state the facts requiring the removal of the tenant, the address of the dwelling, and if applicable, the amount of rent and any fees owed. You must also attach a copy of the written notice of breach or written notice to terminate the tenancy.

If for a **Replevin**, you must have the description of any personal property, the value of each individual item, and the total value.

5. ____ That the property is in the possession of the defendant.

6. ____ That the defendant wrongfully took and detains or wrongfully detains same

Attorney of Plaintiff

Signed: _____

Plaintiff

Sworn to and subscribed before me, this the ____ day of _____ 2024.

Clerk/Deputy Clerk or Notary D.C.